



Virtual Training Terms and Conditions

By participating in virtual training provided by the Federal Mediation and Conciliation Service, the Attendees agree to the following:

1. The Attendees agree that they will not record, save, or otherwise capture any audio, video, files, documents, chat texts, or any other data in the training unless provided by the Instructor as a take-home document. If recordings, saves, or other captures of data occur unintentionally, the Instructor must be notified immediately. Any such recordings, saves, or captures of data may not be shared with anyone and must be immediately and permanently deleted.
2. Only registered Attendees may attend or have access to any part of the training.
3. FMCS strives to ensure the integrity of all technology used in virtual trainings. All Attendees must also ensure the integrity of technology used in virtual trainings. If an Attendee is aware of any security breach, that Attendee should inform the Instructor immediately. The Instructor will inform all Attendees of any known security breach. The Attendees agree to hold FMCS harmless from the result of any security breach.
4. The FMCS and its employees will be held harmless of any claim for damages for any act or omission occurring during or in connection with the training process, to the extent permitted by applicable law.

By continuing this process, the Attendees acknowledge that they read, understood, and agreed to the terms above. The Attendees also represent that they have the full authority to bind their respective organization and/or members to this agreement.

Anyone with questions or concerns about these terms should contact FMCS's Office of General Counsel at (202) 606-5444 or ogc@fmcs.gov.