

TO BE RETURNED TO SHARED NEUTRALS

MEDIATION REPORT

Shared Neutrals: A Federal Interagency Mediation Program

INSTRUCTIONS FOR LEAD MEDIATOR: PLEASE COMPLETE AND RETURN TO SHARED NEUTRALS VIA EMAIL TO sharedneutrals@fmcs.gov.

Shared Neutrals Case #: Requesting Agency:

AGENCY COORDINATOR:

MEDIATION DATE:

LEAD MEDIATOR:

CO-MEDIATOR:

OUTCOME OF MEDIATION

Mediation Outcome: Resolved [] Not Resolved [] Pending [] Discontinued []

Type of Case Formal EEO Complaint [] Informal EEO []

Other workplace dispute [] Other matter in dispute []

Did you and your co-mediator debrief at the close of mediation? Yes [] No []

Any additional comments?

EVALUATION OF CO-MEDIATOR

The co-mediator understood mediation.

Strongly Disagree Disagree Neutral Agree Strongly Agree

The co-mediator participated.

Strongly Disagree Disagree Neutral Agree Strongly Agree

The co-mediator is ready to be a lead mediator.

Strongly Disagree Disagree Neutral Agree Strongly Agree

What did the co-mediator do well?

What areas need improvement?

Any additional comments?

LEAD MEDIATOR

DATE

Thank you for your support!

